

**RAILS**  
**REACHING ACROSS ILLINOIS LIBRARY SYSTEM**  
**Policy Committee Meeting**  
**September 9, 2016 at 2:00 p.m.**  
**Minutes**

1. Welcome and Roll Call  
Ms. Hall, Committee Chair, called the meeting to order at 2:00 p.m. at the RAILS Burr Ridge service center.  
Committee members present at Burr Ridge: Sue Busenbark, Judy Crocker, Kate Hall  
Committee members present at via teleconference: Dave Ward  
Others Present at Burr Ridge: Dee Brennan, Barb Brooks, Jim Kregor, Emily Fister  
Mary Jo Matousek was not present.
2. Designation of Minute Recorder  
Ms. Fister was designation as minute recorder.
3. Roll Call of Videoconference Sites  
There were no attendees at any other site.
4. Adoption of Agenda  
Ms. Busenbark moved for the adoption of the agenda; Ms. Crocker seconded and the motion was unanimously approved.
5. Approval of Minutes  
Mr. Ward moved for the acceptance of the notes of the June 17, 2016 Policy Committee Meeting. Ms. Crocker seconded and the motion was unanimously approved.
6. Policy Committee Chair Report  
Ms. Hall has no report.
7. Educational Benefits Policy  
Ms. Brennan gave a brief background on the policy, stating that the State budget issues put a hold on implementation for RAILS employees. There is \$10K allocated annually for this program. Ms. Brooks presented the draft Educational Benefits Policy. The committee discussed the different aspect of the policy, including removing items that were procedural in nature, adding an introduction, and further defining some criteria. The committee agreed on the changes. Ms. Fister will incorporate the changes and send the modified policy document to the committee for approval. If approved by committee members the policy will be presented for discussion and possible approval at the September board meeting.
8. Next Meeting and Future Agenda Items

The Resource sharing policy will be discussed at the next meeting. A date was not set.

9. Adjourn

The meeting was adjourned at 3:10 p.m.

**Policy Committee Members:**

Kate Hall – Chair,

Sue Busenbark, Judy Crocker, Mary Jo Matousek, Dane Ward

**Ex Officio**

Dave Barry, Board President

Dee Brennan, Executive Director