Committee Charges
Executive, Operations, Policy

From Bylaws

M. Committees

1. Executive Committee
   a. The President, Vice-President, Secretary, and Treasurer together with one additional Director elected by the Board of Directors shall constitute the Executive Committee. The designation of such committee, and the delegation thereto of authority, shall not operate to relieve the Board of Directors, or any Member thereof, of any responsibility imposed by law.

   b. The Executive Committee shall have and may exercise the authority of the Board of Directors as specifically and expressly delegated by the action of the Board of Directors.

   c. A majority of the Directors on the Executive Committee shall constitute a quorum.

   d. The President of the Board of Directors shall preside at the meetings of the Executive Committee. In the absence of the President, the Vice-President shall preside.

2. Other committees
   a. Committees of the Board will be appointed where there is a need in the areas of Board operations, Board policy, and activities outside the responsibilities of the Executive Director as chief executive and administrative officer. The Board of Directors may establish ad hoc and advisory committees as it sees fit.
Operations Committee Charge – Draft 9/16/13

The RAILS Operations Committee is charged with making recommendations to the RAILS Board on matters related to the operations of the System, specifically personnel and finance, and where they intersect with policy.

The Committee consists of 5 Board members appointed by the Board President.

The committee will be co-chaired by the Treasurer who will be responsible for taking the lead on items related to finance and a Board member who will be responsible for taking the lead on items related to personnel.

The committee will generally meet the morning of the monthly Board meeting. If there are no agenda items, the committee will not meet.

The Board President and Executive Director will serve as Ex Officio members of the committee.

Policy Committee – draft charge 9/16/2013

The Policy Committee is charged with making recommendations to the RAILS Board regarding all RAILS policies.

The Committee Chair is appointed by the President of the Board.

Membership consists of 5 RAILS Board members. The President of the Board and Executive Director serve as ex officio members of the committee.

Generally, the committee meets the morning of the monthly Board meeting and often in joint session with the Operations Committee when issues intersect. If there are no agenda items, the committee will not meet.
RAILS Consortia Committee

Charge and Guidelines

The name of the group will be the RAILS Consortia Committee. It replaces and expands on the RAILS LLSAP Task Force.

It will be comprised of two members of the RAILS board, one representative from the Illinois State Library, and two representatives from each consortium within RAILS that chooses to participate. Consortia invited to participate include:

- Cooperative Computer Services (CCS)
- I-Share
- Library Integrated Network Consortium (LINC)
- LINKin
- Multitype Automation Group in Cooperation (MAGIC)
- Northern Illinois Cooperative (NIC)
- Pinnacle Library Cooperative (PLC)
- PrairieCat
- Resource Sharing Alliance NFP (RSA-NFP)
- RiverShare
- Rock River Library Consortium (RRLC)
- System Wide Automated Network (SWAN)

Ex officio members include the RAILS Board President, the Executive Director, Associate Executive Director and Director, Technology Services.

Members of the committee will be expected to:

- Attend group meetings in person or electronically
- Study consortia sharing integrated library systems and/or interlibrary loan systems, both in Illinois and other states
- Present findings and recommendations to the RAILS board and to the boards of participating consortia

The committee is charged with investigating ways to improve and increase resource sharing among member libraries in RAILS and making appropriate recommendations to the RAILS Board and the Illinois State Library to accomplish improvements. This includes:

- Serving as a means of communication among RAILS and its consortia
• Establishing a shared understanding of the benefits of resource sharing for Illinois libraries and residents
• Developing a core set of philosophies and practices that will facilitate resource sharing
• Identifying current barriers to resource sharing and developing a plan to overcome them
• Investigating best practices in resource sharing in other states
• Making recommendations on how RAILS can support consortia to ensure continuity of services, enhance services to consortial members, make membership more affordable, promote the advantages of consortial membership, and foster cost-effective resource sharing among Illinois libraries
• Overseeing a working group that will:
  o Investigate discovery and fulfillment overlay products that will work across different ILS platforms
  o Oversee the development of an RFP for a discovery and fulfillment overlay product in conjunction with RAILS FY2014 plan of service
  o Make a recommendation on a discovery and fulfillment overlay product that could serve both consortia and standalone libraries
• Working with the Illinois State Library (ISL) and Illinois Heartland Library System (IHLS) to ensure statewide understanding of needed changes
• Working with the Future of Resource Sharing Committee (FORSC) and the Illinois State Library Advisory Committee (ISLAC) on improvements and changes, including developing a plan for expanding state support for resource sharing beyond LLSAPS to all consortia and standalone libraries that participate in resource sharing