

**RAILS**  
**REACHING ACROSS ILLINOIS LIBRARY SYSTEM**  
**Policy and Personnel-Finance Committees Joint Meeting**  
**January 25, 2013 at 11:00 a.m.**  
**RAILS Burr Ridge Service Center**  
**and other Videoconference Sites**

**Advance Agenda**

1. Welcome and Roll Call
2. Designation of Minute Recorder
3. Roll Call of Videoconference Sites
4. Adoption of Agenda
5. Approval of Minutes:
  - 5.1 October 26, 2012 Finance-Personnel Committee Meeting
  - 5.2 October 26, 2012 Policy Committee Meeting
6. Policy Chair Report – Bill Coffee
7. Proposed Indemnification Policy – Jane Plass
8. Proposed Bylaws Changes – Jane Plass
9. Proposed RAILS Privacy Policy – Jane Plass
10. Resource Sharing Policy Revisions – Mary Witt
11. Personnel Co-Chair Report – Karen Stott Bersche
12. Secondary Employment Review – Dee Brennan
13. Flexible Spending Plan – Barb Brooks
14. Finance Co-Chair Report – Kathy Parker
15. Fiscal Accountability Policy – Jim Kregor
16. Recommendation for Designated Depositories – Jim Kregor
17. Review of RAILS Cash and Financial Position – Jim Kregor
18. Review of RAILS Revenues/Expenditures to Budget – Jim Kregor
19. Update on Internal Control Procedures – Jim Kregor
20. LLSAP Cell Phones – Jane Plass
21. East Peoria Mortgage – Jim Kregor
22. Next Meeting and Future Agenda Items
23. Adjourn

**Policy Committee Members:**

Mary Jo Matousek, Kerry Pearson, Ben Schapiro, Phyllis Self  
Policy Chair, Bill Coffee

**Finance-Personnel Committee Members:**

Murray Barr, Terry Cottrell, Kerry Pearson, John Sayers, Ben Schapiro  
Finance Co-Chair, Kathy Parker  
Personnel Co-Chair, Karen Stott Bersche

**Ex Officio:**

Alan Davidson, Board President  
Dee Brennan, Executive Director  
Jane Plass, Associate Executive Director  
Barb Brooks, Human Resources Manager  
Jim Kregor, Controller