

COVID-19 TRAVEL REPORTING POLICY

Public guidance regarding the risk posed by COVID-19 is constantly evolving and this policy is based on current guidance and information which is subject to change. The CDC has recommended that travelers avoid all nonessential travel and has restricted entry for non-citizens who have traveled to Brazil, China, Iran, most European countries, or to the United Kingdom and Ireland. Additionally, some state and local governments may recommend or require self-isolation after travel within the United States.

Because of the risk of exposure to COVID-19 posed by both domestic and international travel, you will be required to report the following information before returning to work:

Travel to high-risk countries: You must report whether you or someone with whom you have close contact has recently traveled to Brazil, China, Iran, Europe, or to the United Kingdom and Ireland within the last 14 days. Travel to these locations represents a high risk of exposure and you will be asked to self-isolate for the CDC-recommended 14-day period or to provide proof of a negative test for COVID-19 at least 72 hours before returning to work.

Travel to other destinations: You must report whether you or someone with whom you have close contact has recently traveled to any other destination identified by state, local, or federal authorities as a high-risk location, or to any destination requiring or recommending self-isolation after travel. You may be asked to provide information to help determine whether any destination poses a significant risk. If you have traveled to any locations posing a high risk of exposure, you may be asked to self-isolate or to provide proof of a negative test for COVID-19 before returning to work.

Means of travel: Certain modes of transportation, such as air, bus, or train travel, may prevent effective social distancing and increase the risk of exposure. You will be required to report whether the means of travel required you or someone with whom you have close contact to remain in close proximity (less than 6ft) with others for an extended period of time (more than 15 minutes), and whether any person in close proximity exhibited symptoms of COVID-19.

Exposure: If you suspect for any other reason that you have been exposed to COVID-19 or to a person exhibiting the symptoms of COVID-19 as a result of your travel, you must report the exposure. You may be required to self-isolate for up to 14 days or to provide proof of a negative test for COVID-19 up to 72 hours before returning to work.